



## Job Posting

### 2021 Agriculture Youth Development Assistant

The term of employment for the Youth Development Assistant is eight months (May-December). The position will be located in the BC Ministry of Agriculture, Food and Fisheries office in Abbotsford, 1767 Angus Campbell Road. Temporary telework options will be available as needed to allow for COVID-19 workplace safety requirements.

General statement of duties for Agriculture Youth Development Assistant:

- To work with the Youth Development Programs Unit (4 staff) to support the delivery of information and programs to youth in agriculture.
- To work in partnership with non-profit youth agriculture organizations on training, skills development, resource development, information and technology use.
- To support implementation of Ministry of Agriculture, Food and Fisheries initiatives such as careers in agriculture, animal care, farm safety, and agriculture awareness programs.

Skills and Abilities required:

- Client service
- Written and oral communication
- Detail oriented
- Time management
- Word, Excel, PowerPoint, Email
- Ability to work independently

Salary and compensation:

- Co-op salary is (undergrad) \$1,559.15 bi-weekly
- Reimbursement for travel required as part of work
- The successful candidate will also be reimbursed up to a maximum of \$1,000.00 per academic work term under the BC Public Service's [Pacific Leaders Tuition Grant for Co-op Employees](#) program, to cover the co-op work term tuition fee paid to their post-secondary institution.

Requirements:

- Enrolled in a BC post-secondary undergrad co-op program
- Clear Criminal Record check for working with youth
- Valid BC drivers licence
- Willingness to work some weekends and evenings
- Willingness to relocate for the term of position
- Must be willing to travel when required

Apply with a resume and cover letter about interest and skills for the position by January 22, 2021 to:

Lauren Bernardi, Youth Development Specialist  
BC Ministry of Agriculture, Food and Fisheries  
email: [lauren.bernardi@gov.bc.ca](mailto:lauren.bernardi@gov.bc.ca)